Student Activities

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Lesson Six

Banking Services

name: ______________________ date: ____________

choosing a checking account

name of bank:

branch information

- Branch nearest your home:
- Branch nearest your work:
- Number of branches:

number of ATMs:

bank hours:

are your funds insured?

types of accounts:

fees:

- Must maintain a minimum daily balance of:
- Must maintain an average daily balance of:
- Monthly maintenance charge:

interest:

- How much interest do you earn on your account?
- How is it calculated?

charges:

checks:	balance inquiries:
Printing checks	At teller window
Bouncing checks	At ATMs
Stopping checks	By phone
Certifying checks	

withdrawals at:	special services:
Teller window	Fund transfer by phone
Bank-owned ATMs	Pre-authorized bill payment
Regional network ATMs	Signature guarantee
National network ATMs	Bill payment by phone
International network ATMs	Check card

deposits:

name: ____________________ date: ____________

keeping a running balance

record deposits and keep a running balance in the checkbook register below.

1. On May 26, your balance is $527.96.

2. On May 27, you write check #107 to your landlord, Mrs. Wilson, for $226.00.

3. On May 28, you use your check card at Foodland for $22.52.

4. On June 1, you write a check for $156.32 to Bank of Illinois for your car payment.

5. On June 1, you realize your check to the Bank of Illinois should have been for $165.23, so you void the first check and write a new check for $165.23.

6. On June 2, you write a check to Interstate Phone Service for $62.77.

7. On June 2, you use your ATM card to withdraw $20.00.

8. On June 15, your paycheck for $425.00 is automatically deposited.

9. On June 15, you use your check card at Gifts Plus to buy a $18.99 birthday present for your mother.

10. On June 15, you write a check for $246.45 to State Ranch to cover your car insurance premium.

11. On June 22, you transfer $100.00 online from your checking account to your savings account.

12. On June 24, you use your check card at Gas Up to fill up your car. You spend $12.88.

13. On June 28, you use your ATM card to withdraw $30.00 from your checking account.

CHECK NO.	DATE	DESCRIPTION	TRANSACTION AMOUNT		DEPOSIT AMOUNT	BALANCE

CHECK NO.	DATE	DESCRIPTION	TRANSACTION AMOUNT	DEPOSIT AMOUNT	BALANCE

use the check register you just completed to answer the following questions:

1. What was your account balance on May 30?

2. Could you have paid your car insurance payment on June 1 instead of June 15? If not, why?

3. The love of your life has been in a bad mood lately, and you think an expensive present might help. You've found a leather jacket on sale for $189.00. Can you afford to buy the jacket on June 8? What will your account balance be if you do?

4. The hottest new band in town has just released a CD. It costs $21.99. Can you afford to buy the CD on June 2? What will your account balance be if you do?

5. What was your account balance after you withdrew $30.00 on June 28?

6. What was the amount of check #111, to whom did you write it, and for what?

name: ______________________ date: ______________

reading a bank statement

using the bank statement on the next page, answer the following questions:

1. What period does this statement cover?

2. What is the account number of this statement?

3. How many deposits were made and what were the amounts?

4. How many checks cleared and what was the total dollar amount of the checks that cleared?

5. Were there any ATM withdrawals? If so, how many were there and what was the total amount?

6. What is the total of all withdrawals (checks, ATM transactions, check card transactions, service charges)?

7. What is the new balance of the account?

8. Did check #182 clear?

9. What was the amount of check #183?

10. Did check #185 clear?

11. What was the amount of check #181?

THIS STATEMENT COVERS
5/20/09 through 6/18/09

CHECKING ACCOUNT 0471-678	**Previous Statement Balance** On 5/19/09	612.04
	Total of 3 Deposits For	1,980.68 +
	Total of 9 Withdrawals For	1,670.25 -
	New Balance	922.47 +

CHECKS & OTHER DEBITS 0471-678

CHECK	DATE PAID	AMOUNT	CHECK	DATE PAID	AMOUNT
181	5/24	15.00	184	5/17	1232.27
182	6/04	17.00	186	5/30	54.47
183	5/26	217.54	187	6/03	53.97

	DATE PAID	AMOUNT
Withdrawal #00281 at ATM #423A	5/24	40.00
Withdrawal #02628 at ATM #423A	5/30	20.00
Withdrawal #08744 at ATM #430E	6/15	20.00

DEPOSITS & OTHER CREDITS

	DATE POSTED	AMOUNT
Transfer from 4039-557 at ATM #423C	5/27	1200.00
Customer Deposit at ATM #423A on 5/12	6/14	521.78
Direct Deposit from #05323 on 5/17	6/18	258.90

ATM LOCATIONS USED

423A: 2500 Centre Plaza, Anytown, USA
423C: 3500 Centre Plaza, Anytown, USA
430E: 945 Hamilton Avenue, Big City, USA

use the bank statement, check register, and reconciliation worksheet on this and the following page to balance this checkbook.

THIS STATEMENT COVERS
6/4/09 through 7/19/09

CHECKING ACCOUNT 0471-678	**Previous Statement Balance** On 6/4/09	113.80
	Total of 2 Deposits For	1453.17 +
	Total of 9 Withdrawals For	1499.59 -
	New Balance	67.38 +

CHECKS & OTHER DEBITS

	CHECK	DATE PAID	AMOUNT
	161	6/21	216.30
	162	6/26	82.87
	163	6/29	1000.00
	164	7/6	26.31
	165	7/18	10.00
	166	7/20	13.23
	167	7/21	15.00
ATM Withdrawal #00261 at ATM #423A		6/18	35.00
ATM Withdrawal #00476 at ATM #426B		6/25	20.00
Check Card #00686 Foodland EFT		6/18	55.00
Check Card #01275 EZ-Shoppe		6/26	54.11

DEPOSITS & OTHER CREDITS

	DATE POSTED	AMOUNT
Transfer from 4039-557 at ATM #423C	6/23	1200.00
ATM Deposit at ATM #423D	7/19	253.17

CHECK NO.	DATE	DESCRIPTION	TRANSACTION AMOUNT			DEPOSIT AMOUNT		BALANCE	
								366	97
161	6/4	Sound Out	216	30				216	30
		bew CD player						150	67
ATM	6/18	withdrawal	35	00				35	00
		spending money						115	67
ChkCrd	6/18	Check Card	55	00				55	00
		Foodland Groceries						60	67
ATM	6/23	deposit				1200	00	2100	00
		transfer from savings						1260	67
162	6/24	Racy's	82	87				82	87
		new clothes						1177	80
ATM	6/25	withdrawal	20	00				20	00
		movie and pizza						1157	80
163	6/26	Woodland Apt's	1000	00				1000	00
		rent						157	80
ChkCrd	6/26	E-Z Shoppe	54	11				54	11
		groceries						103	69
164	7/5	CD Place	26	31				26	31
		acct. #7M3406						77	38
165	7/14	Lucasfilm, Ltd.	10	00				10	00
		"Monkey Island" T-shirt						67	38

reconciling an account *(continued)*

ITEMS OUTSTANDING

NUMBER	AMOUNT	
TOTAL		

enter
The **New Balance** shown
on your statement $ ______

add
Any deposits or transfers listed $ ______
in your register that are not $ ______
shown on your statement $ ______

total +$ ______

calculate the subtotal **$** ______

subtract
Your total outstanding
checks and withdrawals -$ ______

calculate the ending balance
This amount should be the
same as the current balance
in your check register $ ______

use the information on this and the previous page to answer the following questions:

1. What is the new balance shown on the statement?

2. What is the total of the deposits listed in the check register but not shown on the statement?

3. What is the sum of the new balance and the deposits not shown on the statement?

4. What is the total amount of outstanding checks and withdrawals?

5. What is the ending balance?

name: ____________________ date: ____________

lesson six quiz: banking services

true-false

1. _____ A pawnshop offers loans to people starting their own business.
2. _____ Opening a checking account requires completing a signature card.
3. _____ A blank endorsement allows anyone to cash a check.
4. _____ A "smart card" stores a person's bank balance right on the plastic card.
5. _____ An outstanding check refers to one written on an account with a very low balance.

multiple choice

6. _____ The highest loan rates usually occur when borrowing from a:

   A. bank

   B. credit-card company

   C. pawnshop

   D. credit union

7. _____ A _______ is used to add funds to a bank account.

   A. check

   B. deposit slip

   C. signature card

   D. withdrawal slip

8. _____ Obtaining cash from an ATM is similar to:

   A. writing a check

   B. making a deposit

   C. opening a new account

   D. earning interest on your account

9. _____ A service charge on your bank statement will result in:

   A. a higher balance

   B. a lower balance

   C. earning more interest

   D. more outstanding checks

case application

A recent bank statement for Tracy Gray revealed various service charges and fees of over $10. How might Tracy reduce her costs for banking fees?